

PARRY'S GYMNASTICS LLC

General Policies & Practices

Please read and observe these policies carefully. We want your experience with us to be enjoyable and positive in every way. These policies allow us to convey to you what to expect in various situations. Please call our office with concerns not addressed here.

PAYMENTS: **1.** All fees must be kept current to participate. **2.** Monthly class fees vary month to month depending on the number of lessons conducted in the month. Consult Parry's Gymnastics School Year Calendar and Payment Policies sheets for the amount due each month. **3.** Monthly **fees are due two weeks in advance** for the month you are about to attend. There is a seven day grace period for monthly payments. Payments made after the grace period must include a \$10 late fee. A good rule of thumb is to remember to pay tuition by the 20th of each month. **4.** Fees pay for a reserved place in the class. **No pro-rating of tuition, credits or refunds will be allowed for missed classes.** **5.** The annual membership fee is non-refundable after your child participates in more than one class. **6.** There is a \$25 charge on all returned checks. **7.** Please use a **Tuition Payment Slip** when making monthly payments (*available at counter*).

REQUIRED ATTIRE: **1.** Girls should wear a gymnastics or dance leotard (*no attached skirts*). No shirts, or warm-ups may be worn during class (*except tumbling classes*). Tights may be worn but must be footless. Spandex stretch shorts or Capri pants may worn over a leotard. **2.** Hair should be pulled neatly out of the way so as not to interfere with vision and movement. **3.** No jewelry may be worn except post earrings. This includes rings, watches, dangling earrings, metal bracelets, and other body ornaments. **4.** No gum or candy is allowed. **5.** Boys should wear gym shorts and a T-shirt tucked in.

SPECTATORS / SIBLINGS / PHOTOGRAPHS: **1.** Spectators should remain in the designated areas. No one is allowed in instructional areas except staff and students. **2. PLEASE DO NOT INSTRUCT OR CORRECT YOUR CHILD DURING CLASS.** **3.** Siblings must remain with parents, whether in or out of the building, and must not be allowed to wander into the instructional areas or other parts of the building. **Please do not allow children to run around or tumble in the waiting areas.** **4.** Permission is required to photograph or take videos of your child during class sessions (*ask the director*). We do not allow photos or videos to be taken of children other than your own.

WITHDRAWALS: **1.** A space is reserved for your child until withdrawn by a parent. **2.** Please fill out a pink Student Withdrawal Slip provided and place it in the payment box. Withdrawal should be made before the first class of the month to avoid being charged for the month. You may also send an email to notify us you will be discontinuing.

MAKE-UPS: **1.** Credits or refunds will not be given for missed classes due to a student's absence, inclement weather cancellation, or any other reason beyond our control. **2. NO PROMISE IS MADE TO PROVIDE MAKE-UPS FOR MISSED CLASSES.** Your tuition pays for a reserved place in a class whether your child attends or not. Every effort should be made to attend your regular scheduled classes. **3.** We do understand however, certain problems such as illness or other unavoidable circumstances might cause your child to miss a class. If you notify us in advance of your child's absence we will make every effort to provide a make-up if a suitable alternate class has an available space. Make-ups are a professional courtesy not a promised privilege. **4.** All payments must be current before a make-up class will be considered. **5.** Make-ups must be scheduled within 30 days of a missed class. **6.** If you attend multiple days and drop a day, any pending make-ups for the dropped class will be forfeited and no pending make-ups for any other class may be made up on the day of the dropped class. **7.** Make-ups for missed classes during the school year session (*Sept-June*) may not be made up in the summer session (*July & August*). **8.** Please do not "show up" for a make-up class without requesting it in advance (*forms available at counter*). You may also send an email to notify us of your absence and to request a make-up. **9.** Though sometimes a make-up will not be possible, do not hesitate to request a make-up for a missed class. We will accommodate your request whenever possible. **10.** If your class level or type is offered only one day per week, a make-up will not be possible.

HOLIDAYS & INCLEMENT WEATHER: 1. Classes may or may not meet when school is not in session. Consult Parry's Calendar for exact days classes will be in session. 2. **We do not follow the school calendars.** 3. Classes might be canceled due to poor weather conditions. Consult local television and radio stations for closings. Closings are also usually listed on the web. 4. We will usually still conduct classes even when schools cancel. Please use your own judgement regarding driving conditions. 5. **If we cancel due to inclement weather, no make-up, credit, pro-rating of tuition or refund will be offered.**

TRANSPORTATION: 1. Classes will start on time. Please arrive a few minutes early. We want your child to receive the benefit from each fun activity planned. 2. Students must remain with their parents until their class starts. 3. Please pick your child up on time. 4. It is the responsibility of the parent to alert us regarding a family situation that could lead to the wrong person picking up their child. 5. When only one instructor is present, the second to last child to be picked up will be asked to wait until a parent arrives to pick up the last child. This is to prevent a situation of a single child being left in the building alone with an instructor. 6. If you arrive at our center and no instructor is present, please wait a few minutes and then call to report the problem. We often arrive very close to the class starting time. The number to call is posted on the entrance door.

STUDENT COOPERATION: 1. It is absolutely essential for reasons of safety and overall enjoyment for all involved, that students cooperate at all times with instructors and coaches. Students refusing to cooperate with the directives of instructors and coaches, or who become argumentative or disruptive, may be asked to leave the floor or take a break from the activity and return only when they are ready to follow instructions and participate in a manner responsive to the adults in charge of the activity. 2. Bullying or teasing of a student or students by another will not be tolerated at any time. 3. Use of cell phones by students are prohibited during class sessions and workouts.

CONCERNS: 1. We want to know if something we are doing or not doing is of concern to you. 2. Concerns regarding any aspect of your child's class are between you and the organization and are of no business to others. Inquiries should be presented directly and solely to the director and **not be discussed with other individuals or instructors.** 3. Please contact our office with any problem you may have. It is best to call during the morning or early afternoon to avoid getting us while we are instructing classes.

PHILOSOPHY: The mission of Parry's Gymnastics is **to help children develop character and well-being;** physically, mentally, socially & emotionally through fun and purposeful activities. **Our aim is to conduct activities in an organized, fun, challenging, non-threatening environment.** It is our desire that children will learn more than gymnastics moves in our program. We hope children will acquire such **benefits** as: increased coordination, body control, flexibility and strength, how to participate, how to follow instructions, increased self-esteem, confidence, better social interaction with peers and adults, goal setting skills, mental alertness and positive attitudes, respect for themselves, respect for others and fundamentals of movement and a work ethic that can enhance other sports and activities throughout their life-time.

CONTACT INFORMATION

Mailing Address: PARRY'S GYMNASTICS, P.O. Box 3521, Syracuse, NY 13220

Call or Text: (315) 383-0707

Email: gm33@twcny.rr.com

Website: www.ParrysGymnastics.com

Baldwinsville Location: 8512 Rte. 57, Baldwinsville, NY 13027

Hamilton Location: 2498 Rte. 12B, Hamilton, NY 13346

Professional Affiliation: USAIGC (Go to www.USAIGC.com Click on the "Parents" tab). The information there articulates why USAIGC is our only Professional Affiliation.

Note: *We do not receive mail at our centers. Send all mail to our P.O. Box. above.*